**CURRICULUM VITAE (CV) OF KEY PERSONNEL**

(Lead Auditor/ Auditor / Trainee Auditor)

# **Personal Information**

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| --- | --- |
|  | |
| **First Name** |  |
| **Middle Name** |  |
| **Last Name** |  |
| **Present Address** |  |
| **Permanent Address** |  |
| **Contact Email** |  |
| **Contact Phone** |  |
| **Country of Residence** |  |
| **Country of Origin** |  |
| **National ID/ Passport Details** |  |
| **Work Status in Cambodia** |  |

# **Language Proficiency**

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| --- | --- | --- | --- |
| **Language** | **Read** | **Write** | **Speak** |
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# **Academic Qualification**

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| --- | --- | --- | --- |
| **Degree/ Diploma** | **Institute/ Collage** | **Subject** | **Year of Passing** |
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# **Professional Qualification**

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| **Professional Certification** | **Certification body** | **Certificate Issue Date** | **Certificate Expiry Date** |
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# **Management Systems Knowledge**

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| **Standard** | **Competencies** | **Skills** |
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# **Relevant Training Attended**

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| **S.N** | **Training Title** | **Institute** | **Topic** | **Date/ year** | **Certificate No/ Date** |
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# **Countries of Work Experience**

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| --- | --- | --- | --- |
| **Country** | **From** | **To** | **Employer Name** |
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# **Employment Records**

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| --- | --- | --- | --- | --- | --- |
| **S.N** | **Employer Name** | **From** | **To** | **Designation** | **Job Responsibilities** |
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# **Experience in Management System Auditing**

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| --- | --- | --- | --- | --- | --- | --- |
| **1.**  **Contact Details of the company/ organization audited (auditee)** | **2.**  **Role in Audit** | **3. Business Sector** | **4.**  **Audit Standard** | **5.**  **Audit Type** | **6.**  **Contact details of the CB that employed you** | **7.**  **Sector CODE** |
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# **Certification**

I certify that (1) to the best of my knowledge and belief, this CV correctly describes me, my qualifications, and my experience; (2) that I am available for the Audit assignment for which I am proposed; and (3) that I shall disclose any conflicts of interests before taking any Audit assignment.

I understand that any wilful misstatement or misrepresentation herein may lead to my disqualification or removal from the selected team undertaking the assignment.

# **Declaration by Candidate:**

I do hereby solemnly declare that I am taking this assignment as independent Auditor and shall abide by the rules of the Certification body. Quest Certification (Cambodia) Co., Ltd shall not be responsible for my act and I shall keep the company always indemnified. I am taking this assignment on my own and shall act always in best interest of QCCCL.

Signatures

**Date:**

**Name:**